



**Board Meeting Minutes**  
**September 17, 2020**

Noting the presence of a quorum of the board members, the meeting was called to order by Russ Simpkins at 7:37 pm.

**Board Members Present:** Russ Simpkins, Anthony DePalma, Eddy Rodriguez, Brian Lindwall-Thomas

**Open Comment period:** Eddy brought up Halloween and the Oktoberfest. Eddy to follow up with Adrienne on next steps.

**Board Member Presentations:**

**Rules & Bylaws:** *Russ Simpkins*

Janine Alvear stepped down from the board and moved out of the community. The board discussed adding a third person to sign checks on behalf of Great Oak Farm HOA, to replace Janine Alvear. Anthony DePalma made a motion to nominate Eddy Rodriguez. Brian Lindwall-Thomas seconded the motion. Russ called for a vote. The board vote was:

- Anthony DePalma voted yes.
- Brian Lindwall-Thomas voted yes.
- Russ Simpkins voted yes.
- Eddy Rodriguez voted yes.

The vote was unanimous and Eddy Rodriguez is now authorized to sign checks for Great Oak Farm HOA. The list of check signers is now:

- Eddy Rodriguez
- Brian Lindwall-Thomas
- Russell Simpkins

Russ shared the steps to update the signature card at Newtown Savings bank and made note that we should verify that Eddy is correctly listed as the Treasurer for Newtown Savings bank records.

Russ reminded everyone that we will need to vote on the budget at the October meeting.

Russ shared some of the comments and concerns from residents.

**SEPTIC:** *Russ Simpkins*

Septic is operating normally. An issue at 13 Secret Hollow and 44 Secret was reported. Windriver was called. The pump house near Marsh Pond was damaged due to a dead Ash Tree during the hurricane. The tree was removed and the roof replaced.

**WEBSITE:** *Russ Simpkins*

No updates.

**STREETS:** *Russ Simpkins*

Streets are operating normally. The light post near 18 Grassy Hill was destroyed during the hurricane and there is a work order with Eversource, the owners of the light post. The light nearest the flagpole on Charter Rd is out. The electrician was called and we're just waiting for him to work on fixing the light. Still need to figure out a way to fix the flagpole, also damaged during the hurricane.

**FINANCE:** *Eddy Rodriguez*

Finances look good. Eddy, Anthony and Russ reviewed the bank statements. Eddy's confident the budget will be ready for the October meeting.

**LANDSCAPE:** *Anthony DePalma*

A large oak tree has a split due to the hurricane and needs to be removed.

**ARCHITECTURAL REVIEW BOARD (ARB):** *Brian Lindwall-Thomas*

Many, many ARB requests have come in.

**New Business:**

None

Meeting adjourned at 8:43 pm.

Respectfully submitted,

*Russell Simpkins,*

*President*