



**Monthly Executive Board Meeting Minutes
September 20, 2017**

Noting presence of a quorum, the meeting was called to order by Russ Simpkins at 7:40pm.

Present: Russ Simpkins, Anthony DePalma, Janice Elliott, Tate Elliott, Joe Calvo and Janine Alvear

Open Comment: Discussed possible assistant to the Board, will continue to pursue and utilize volunteers.
Trail improvements and tree issues discussed.

SEPTIC: *Russ Simpkins*

WindRiver – corrected invoices complete and paid. Pump house door replaced down on GOF RD. Homeowner issues with back up due to excessive TP use/flushing. Have 2 year contact for field mowing.

STREETS: *Russ Simpkins*

Street light by flag for repair. Catch basins (80) all cleaned. Gate house door to be replaced.

Rules and Bylaws: *Russ Simpkins*

Driveway enlargement request denied based on bylaws. Continued development of Standard Operating Procedures for ARB.

WEBSITE: *Russ Simpkins*

All running appropriately.

LANDSCAPE: *Anthony DePalma*

Pond clean up to be scheduled. Trail clean up and mulching, flag light repair to be done. Contract for landscaping for 2018, 2 year agreement, no increase.

ARB: *Janine Alvear*

Standard Operating Procedures and 3 letter system for violations in development. Note of dead tree at a home site, ARB to notify homeowner.

FINANCE: *Tate Elliott.*

Accounts are all in order. Review of bank statements and budget. Line item for fence replacement.

OLD BUSINESS: new benches on main green and by pond.

NEW BUSINESS:

Fence repair vs. replacement costs discussed.
2018 Budget.

The next meeting is scheduled for Wednesday, October 18, 2017 at 7:30pm.

An October meeting possible for Annual meeting preparations.

Meeting adjourned at 9:30pm.

Respectfully submitted,
Janine Alvear,
Secretary