



Monthly Executive Board Meeting Minutes
July 5, 2017

Noting presence of a quorum, the meeting was called to order by Russ Simpkins at 7:45pm.

Present: Russ Simpkins, Anthony DePalma, Janice Elliott, Tate Elliott and Janine Alvear

Open Comment: Standard operating procedures for ARB and HOA organizations discussed.

SEPTIC: *Russ Simpkins*

All septic systems are operating well. Payment to WindRiver – corrected invoices complete and paid.

STREETS: *Russ Simpkins*

Lee from Tristate completed all asphalt repairs. In process of obtaining quotes for catch basins and street repair for Main green roads.

Rules and Bylaws: *Russ Simpkins*

Email regarding trees between two homes on Secret Hollow.

WEBSITE: *Russ Simpkins*

All running appropriately.

LANDSCAPE: *Anthony DePalma*

Area on Secret Hollow cross from Marsh Pond to be landscaped. Quote for pond area grass and tree removal being obtained.

ARB: *Janine Alvear*

Discussion continues regarding front fencing, quotes for repair being sought. History of front fence being looked into for maintenance commitment and review with attorney that all being followed appropriately.

Reminder letter drafted to be mailed to all residents regarding Bylaws and Rules.

FINANCE: *Tate Elliott.*

Accounts are all in order. Movement of money to maintain FDIC insured discussed.

OLD BUSINESS: new benches being ordered, will check with printer for newsletter completion.

NEW BUSINESS:

Discussed enforcement options for violations seen during walk through.

ARB to develop Standard operating procedures to streamline process to be a 3 letter procedure much like HOA delinquency process.

Ideas discussed to improve Meet and Greet experience.

The next meeting is scheduled for Wednesday, September 20, 2017 at 7:30pm.

An October meeting possible for Annual meeting preparations.

Meeting adjourned at 9:30pm.

Respectfully submitted,

Janine Alvear,

Secretary